



DEPARTMENT OF THE NAVY
HEADQUARTERS NAVAL MATERIAL COMMAND
WASHINGTON, D. C. 20360

IN REPLY REFER TO

NAVMATINST C3882.1A
09I:SEW:kt
Ser C137
1 February 1977

NAVMAT INSTRUCTION C3882.1A

From: Chief of Naval Material

Subj: Prosecution of the Navy Foreign Material Program (NFMP) in the NMC (U)

Ref: (a) OPNAVINST C3882.2

Encl: (1) Foreign Material Exploitation (FME) Project Proposal Format
(2) Sample Management Plan-Project (NAVMAT Form 10550/2)

1. (U) Purpose. To set forth the policies and procedures for prosecuting the NFMP in the NMC.
2. (U) Cancellation. NAVMATINST C3882.1 is hereby canceled.

* 5.

6. (U) Action.

* a. MAT-09I Responsibilities.

(1) Exercise management control of the overall NMC resources utilized in support of the NFMP and any related work efforts authorized and approved by the NFMP Committee.

* (2) Coordinate NMC inputs for all FME projects under guidelines established by the NFMP Committee.

* (3) Provide the NFMP Committee, on a continuing basis, information concerning specific exploitation requirements, the status of ongoing FME projects, and the impact of budgetary considerations on proposed projects.

b. Responsibilities of Activities conducting FME.

* (1) Provide technical expertise to the NFMP as required.

* (2) Submit proposals for new FME projects and modifications to ongoing projects using the enclosure (1) format. Enclosure (2) is a sample project management plan and may be used as required by paragraph 2, enclosure (1). It is important that no change in scope or level of effort of any approved FME project be undertaken without prior approval of MAT-09I and the NFMP Committee.

* (3) An activity desiring to exploit foreign material for any purpose on a non-reimbursable basis must submit a regular proposal in the enclosure (1) format. The proposal will include a statement that the activity will provide the resources and absorb all funding support for the project.

(4) All proposals for new FME proposals should be signed by the activity commander or his deputy.

(5) Make reports on current projects as required by the NFMP Committee.

7. (U) Form Availability. Enclosure (2), NAVMAT Form 10550/2 (11-70), is available from Naval District Washington, Code 415.3, Building 176.3, Washington, DC 20390, on MILSTRIP DD Form 1348. Stock number is 0194-L08-4600



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FME PROJECT PROPOSAL FORMAT

(CLASSIFICATION)

From:

To: Chairman, Navy Foreign Material Program Committee

Via: Chief of Naval Material (MAT-09I)

Subj: Foreign Material Exploitation (FME) Project; proposal for (U)

Ref: (a) List the applicable messages, letters, or directives which establish the FME requirement

1. () Project Description and Objectives

a. Identify and describe as completely as possible the foreign equipment/material involved and indicate location if known.

b. State the objectives of the exploitation and the anticipated technical gain to the U.S. Navy as a result of the work effort.

c. Describe the work effort to be performed; the resources (personnel, facilities, logistic support) required; the planned timetable for completion, including final report; and the estimated total cost of the exploitation to selected depths.

2. () Project Management Plan. Develop a Project Management Plan which will detail the tasks, resources and coordination required to accomplish the proposed exploitation within the timetable and cost stated in paragraph 2 above. A chart showing time-phased tasks and major project check points should be included in the plan and may incorporate as many as practicable of the essential items listed below. The plan is to include, as a minimum, the following items:

a. Project Manager and other principal participants. List office codes and telephone numbers, where appropriate.

b. Project tasks in the order of accomplishment.

c. Man-months (or years) and levels of effort involved, keyed to the technical specialties of the participating individuals or groups.

d. Coordination with other military or civilian activities and agencies, if any. Describe how coordination is to be effected and responsibilities of each.

Enclosure (1)

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e. Cost breakout of tasks, logistic support and all other project requirements. Cost totals to equal cost of project.

3. Related Information (if any). Describe any known projects or work efforts, either in-house or by other activities, which relate in any way to the proposed project. Include titles and document control information of reports on these related efforts.

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CLASSIFICATION UNCLASSIFIED

MANAGEMENT PLAN-PROJECT		CLUSTER BILL (fictitious)	
PROJ./PROG. MGR./COORDINATOR Mr. D. L. JONES		PROGRAM Foreign Material Exploitation	
CODE 342B EXT. 123-4567		ELEMENT No. 64761W BUDGET ACT. _____	
		DATE 7 September 72	
DESCRIPTION: CLUSTER BILL - The exploitation of the BIRDLEGS RADAR which is installed in the Soviet BIG BIRD bomber and provides acquisition and guidance data to the AS-O air-to-surface anti-shiping missile.			
No.		FY 72 J A S O N D J F M A M J	FY 73 J A S O N D J F M A M J
1	Photos/sketches/schematics	\$4K	
2	Markings data coverage	\$0.5K	
3	Initial evaluation	\$6K	
4	Repairs/Parts Procurement	\$34K	
5	Test Operations/Analysis	\$78K	
6	Teardown Inspection	\$7K	
7	Systems Evaluation	\$28K	
8	Vulnerabilities Analysis	\$36K	
9	Reports	\$15K	
(Items may be broken down into subelements as appropriate)			
FUND			
TOTAL -		100.5K	108K
208.5K			
KEY: 1-H CONTRACT ADMINISTRATION / 2-PLANNING / 3-ANALYSIS / 4-TESTING / 5-REPORTS / 6-PRODUCTION / 7-REVIEW			
REMARKS: (Use additional pages as required; continue remarks on plain sheets) (For progress reports, shade areas to indicate progress)			

Enclosure (2)